

You know the story of your organization's needs and strengths by heart. In your grant proposals, you'll need to back that story up with data to show clear, measurable impact and a path to sustainability.

We hope this template helps take some of the stress out of the grant proposal process so you can get back to what you do best.

— The Radicle Health Team

Executive Summary

- * Who are you and what does your organization do? What is your mission statement?
- * What is your proposed program or project?
- * What are your intended outcomes and objectives?
- * Who is your program intended to serve?
- * Set up the context for why your project is beneficial for your target population.
- * How do you plan on measuring these objectives?
- * For existing programs, what does your program do and how has it been successful so far?

Example: Radicle Health provides technology and support solutions for Medicaid-funded human services agencies. Our mission is to strengthen organizations and the communities they serve through connected data, compliant workflows, and person-centered technology.

Needs Assessment

- ✧ What problem is your program trying to solve?
- ✧ Who are your target population(s)?
- ✧ What is your understanding of your target population's needs?
- ✧ Can you quantify the need for your program, using either available data or your own community needs assessment?
- ✧ For existing programs, how will the grant help you sustain or expand the program?

Project Narrative & Details

- * What are the objectives and intended outcomes of your program? (Make these as specific and quantifiable as possible.)
- * How do you plan on achieving those outcomes? What methods and strategies will you use?
- * How will you measure those outcomes?
- * What is your timeline for meeting these objectives?
- * What is your plan for staffing your initiative? What will each staff member be doing?
- * What is the long-term sustainability of your program?
- * For existing programs, how will you improve upon your success and enhance program outcomes?

Budget

- ✦ How much are you asking for? Don't be afraid to ask for the full grant amount if that's the amount you think you'll need.
- ✦ What are you planning to use the budget for? List out specific costs in a spreadsheet or table.
- ✦ Include budget lines for compliance staff and EHR technology if you don't yet have these necessary assets in place.

Organizational Information

- * Why is your organization a good fit for executing this program?
- * What other programs and services does your agency offer?
- * What communities does your agency currently serve?
- * Include any data you have on the number of individuals served, prior success in achieving outcomes, and any other relevant data points.